## **Librarian Evaluation Planning Form**

The Librarian Observation and/or Artifact Review demonstrates performance on 4 components of the *USVI Performance Evaluation Framework for Librarians*, 1 territory-wide and 3 choice.

During the Evaluation Planning Meeting, the librarian and the principal discuss the components that will be the focus of the evaluation. The librarian proposes the 3 choice components and suggests the use of observation or artifacts to demonstrate evidence of his/her performance on those components as well as the school-wide component.

The librarian completes this form and submits it during or immediately after the Evaluation Planning Meeting.

**Component 1: Territory-Wide**

**Domain 3: Delivery of Services**

**Component 3a:** Maintaining and extending the library collection in accordance with the school’s needs and within budget limitations.

Measure(s):

Possible event for observation and/or possible artifact:

**Component 2: Librarian** **Choice**

Component:

|  |
| --- |
| Choose an item. |

Measure(s):

Possible event for observation and/or possible artifact:

**Component 3: Librarian** **Choice**

Component:

|  |
| --- |
| Choose an item. |

Measure(s):

Possible event for observation and/or possible artifact:

**Component 4: Librarian** **Choice**

Component:

|  |
| --- |
| Choose an item. |

Measure(s):

Possible event for observation and/or possible artifact: